Issued by: the ATT Secretariat



The Arms Trade Treaty Avenue de France 23 CH-1202, Geneva 09 June 2025

To : Representatives of States Parties to the Arms Trade Treaty.

: Representatives of Signatory States to the Arms Trade Treaty.

: Representatives of Observer States to the Arms Trade Treaty.

: Representatives of International and Regional Organizations.

: Representatives of Civil Society, NGO's and Industry.

Dear Distinguished Representatives,

## INVITATION TO THE ELEVENTH CONFERENCE OF STATES PARTIES TO THE ARMS TRADE TREATY: 25 - 29 AUGUST 2025 AT THE CENTRE INTERNATIONAL DE CONFÉRENCES GENÈVE (CICG): GENEVA, SWITZERLAND

- 1. On behalf of the President of the Eleventh Conference of States Parties to the Arms Trade Treaty, Ambassador Carlos FORADORI, I have the pleasure to invite you to the Eleventh Conference of States Parties (CSP11) scheduled to take place from 25 29 August 2025 in Geneva, Switzerland, at the Centre International de Conférences Genève (CICG), (rue de Varembé 17, 1202 Genève).
- 2. The Conference will be held in-person with an option for those who cannot attend in-person to follow the Conference proceedings via livestreaming. Daily sessions of the Conference will take place from 10:00 13:00 and 15:00 18:00 CEST.
- 3. The Conference will provide an opportunity for participants to deliberate and exchange information on universalization and effective implementation of the Arms Trade Treaty, a Treaty critical to the regulation of international trade in conventional arms.
- 4. Registration for all participants to the Conference is now open (<a href="here">here</a>). Conference participants are strongly encouraged to start with the registration process now as all Conference registrations should be completed by 11 August 2025.
- 5. The registration process shall be conducted according to the ATT Rules of Procedure (RoP) as detailed below (and <a href="here">here</a>):
  - a. States Parties, Signatory States and Observer States wishing to send a delegation to CSP11 (in accordance with RoP 1, 2 or 3) should submit a <u>NOTE VERBALE</u> to the Head of the ATT Secretariat listing all delegates, indicating the full name and position of each delegate. The head of the delegation, alternate(s) and advisor(s) should be clearly indicated. In addition to this, each individual member of the delegation must register online.

- b. International and Regional Organizations wishing to send a delegation to CSP11 (in accordance with RoP 4) should submit a <u>NOTE VERBALE</u> to the Head of the ATT Secretariat listing all delegates, indicating the full name and position of each delegate. The head of the delegation, alternate(s) and advisor(s) should be clearly indicated. In addition to this, each individual member of the delegation must register online.
- c. Civil Society Organizations including NGOs and Industry wishing to send a delegation to CSP11 (in accordance with RoP 5) should submit a <u>FORMAL LETTER</u> to the President of the Conference (through the ATT Secretariat) requesting to participate and listing all delegates, indicating the full name and position of each delegate. In addition to this, each individual member of the delegation must register online.
- d. All Notes Verbales/Formal Letters should be submitted to the ATT Secretariat by 11 August 2025 at registration@thearmstradetreaty.org
- e. Any changes in the composition of delegations should be submitted via Note Verbale/Formal Letter to the ATT Secretariat at <a href="mailto:registration@thearmstradetreaty.org">registration@thearmstradetreaty.org</a> by 11 August 2025.
- f. Please note that the ATT Secretariat will only send out a confirmation of accreditation as soon as the two steps in the registration process are completed, i.e.:
  - i. Submission of a Note Verbale by State/Formal Letter by Organization/Company.
  - ii. Individual online registration by every member of the delegation.
- g. Media representatives are requested to register online and submit their credentials for accreditation to the ATT Secretariat at <a href="mailto:registration@thearmstradetreaty.org">registration@thearmstradetreaty.org</a> by 11 August 2025.
- 6. Background documents for the Conference shall be distributed to States Parties and Signatory States by 24 July 2025 and made publicly available on the ATT website. In accordance with Rule 49 of the Rules of Procedure, translations into all official languages of the Conference (Arabic, Chinese, French, Spanish, and Russian) shall also be posted on the website as soon as they are finalized.
- 7. All sessions of the Conference shall be conducted in English with simultaneous interpretation into Arabic, Chinese, French, Spanish, and Russian.
- 8. In accordance with the decision of the Fifth Conference of States Parties (CSP5), delegations are encouraged to strive for gender balance within delegations.
- 9. Conference delegates are encouraged to make their own hotel reservations in Geneva as early as possible.

I avail myself of this opportunity to renew the assurance of my highest consideration.

Yours sincerely,

Ms. Carina SOLMIRANO

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**Head of the Arms Trade Treaty Secretariat**